

2016-2017 Criminal Justice Reform eCDR Enhancements

**Presented by:
AOC Municipal Court Services Division**



Agenda

- eCDR Implementation Update
- User IDs
- New eCDR Website
- Live eCDR Demo
 - Summons
 - To Be Determined (TBD)
- Enhancements Review
 - Home Page
 - Case Processing/Complaint Entry
 - Live Scan
 - Appearance Date Enhancement
 - Charges and Narrative Review
 - Affidavit of Probable Cause

- Enhancement Review (cont.)
 - Preliminary Law Enforcement Incident Report (PLEIR)
 - Commitment Form
 - Public Safety Assessment (PSA)
 - Submit Options
 - Prosecutor or Senior Officer Review List
 - Submit to Court
 - Probable Cause
 - Bail Set Screen Removed
 - Update to PDF
 - Print Options
 - eCourts

User IDs – Law Enforcement

Please send Email to:

jupolice.mailbox@njcourts.gov

Security requests including:

- New User IDs
- Change security/settings on existing IDs
- Deletion of IDs

- Requests should be submitted by TAC/Senior Officer
- Email should include Municipality/Agency Name and Municipality/Agency Code

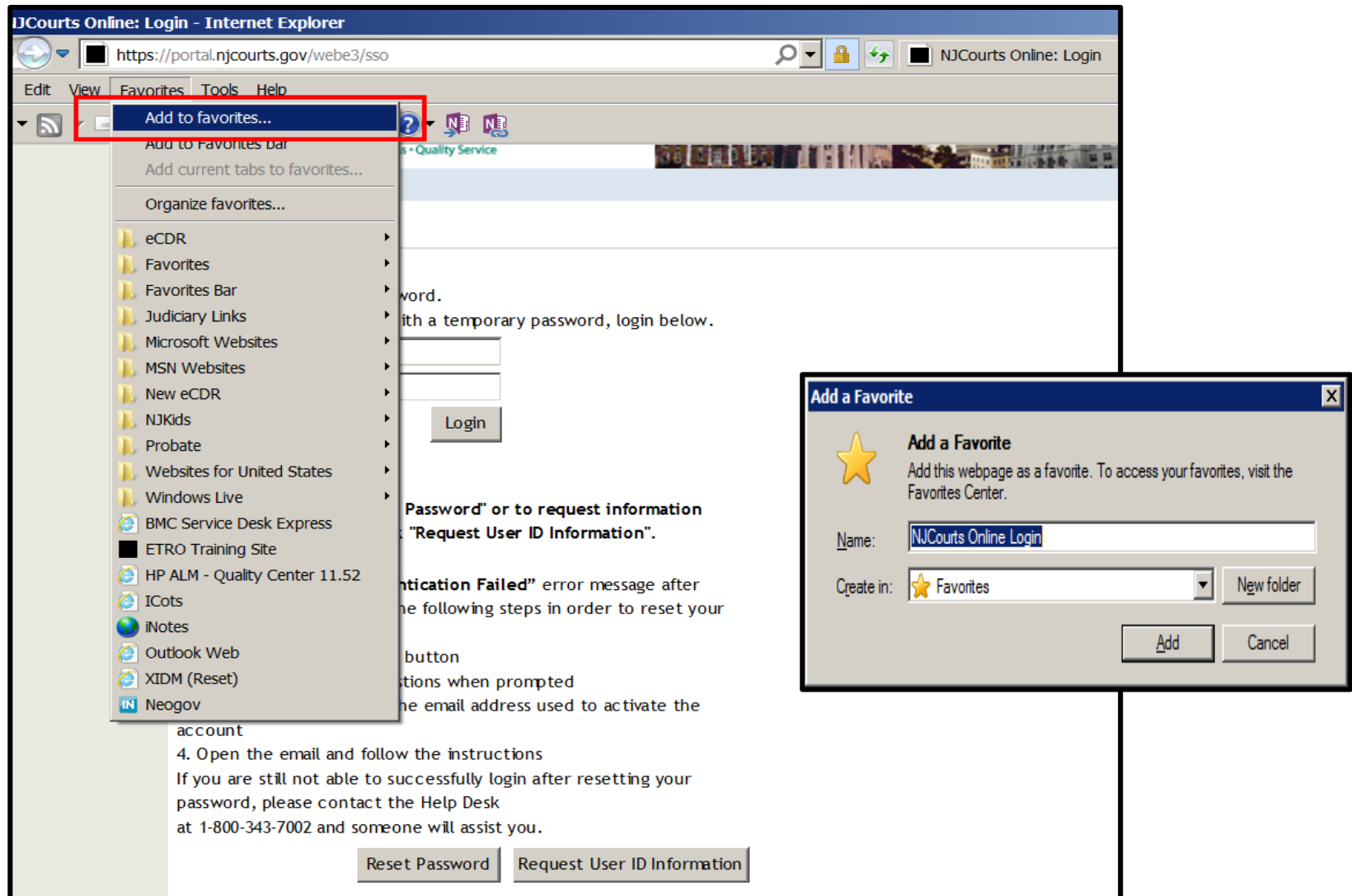
Helpdesk 1-800-343-7002

Accessing eCDR – New eCDR Website

- Accessible on various internet browsers and mobile devices; including Internet Explorer, Safari and Chrome
- **Law Enforcement:** New eCDR website address as of December 2016
<https://portal.njcourts.gov/webe3/sso>
- **Prosecutors:** eCDR log in on NJCourts.com

Accessing eCDR – Add to Favorites

- Click Favorites – Add to Favorites – Rename the website



Accessing eCDR – Logging In

- Enter User ID and Password – Click Login

NJCourts Online
New Jersey Courts
Independence • Integrity • Fairness • Quality Service

NJCourts Online | Request Activation Email | Request User ID Information | Reset Password

Login

Enter your User ID and password.
If you have been provided with a temporary password, login below.

User ID:

Password:

Login

Log in using existing User ID and Password information

For Login Help, click "Reset Password" or to request information about your existing ID click "Request User ID Information".

Reset Password | Request User ID Information

NJCourts Online
New Jersey Courts
Independence • Integrity • Fairness • Quality Service

My Profile | **My Account**

New eCDR | DVCR | eTRO

Welcome

To access an application, please click on the application's tab below the "My Account" tab.

✖ Please be advised, if you have an issue with Livescan you should notify your Livescan vendor or call 1-800-NCC-HELP for 24/7 assistance.
If a CJIS arrest Notification/Confirmation has not been received within 1 hour, please ensure that the CJIS printer session is acquired and receiving CJIS messages.

✖ All Law Enforcement Agencies have been converted to the new eCDR system as of August 22, 2016.

✖ All counties have been upgraded to the new eCDR system. To review/print the new eCDR frequently asked questions document please click on this [link](#).

✖ Please call the Judiciary Help Desk at 1-800-343-7002 for any questions.

PDCAL50 Logged In

Accessing eCDR – Reset Password

- Click Reset Password

Login

Enter your User ID and Password.
If you have been provided with a temporary password, login below.

User ID:

Password:

Login

For Login Help, click "[Reset Password](#)" or to request information about your existing ID click "[Request User ID Information](#)".

If you are receiving "**Authentication Failed**" error message after logging in, please perform the following steps in order to reset your password:

1. Click the **Reset Password** button
2. Answer the security questions when prompted
3. An email will be sent to the email address used to activate the account
4. Open the email and follow the instructions

If you are still not able to successfully login after resetting your password, please contact the Help Desk at 1-800-343-7002 and someone will assist you.


[Reset Password](#) [Request User ID Information](#)

Accessing eCDR – Reset Password


- Enter User ID – Click Submit

NJCourts

NJCourts | Request Activation Email | Request User ID | Reset Password | Log In



New Jersey Courts
Independence • Integrity • Fairness • Quality Service



Reset Password - Enter User ID

Step 1

Enter User ID

Step 2

Answer Security Question(s)

Step 3

Receive Reset Password Email

Step 4

Enter New Password

Instructions

Resetting your password is a **4-step process**:

1. Enter your User ID and click the submit button
2. Enter your security answer(s) and click the submit button
3. Click the submit button to receive a Reset Password Email containing a "reset password" link
4. Click on the "reset password" link in order to enter your new password

*Enter your User ID:

Submit

Accessing eCDR – Reset Password

- Complete Security Question – Click Submit

**NJ Courts**
New Jersey Courts
Independence • Integrity • Fairness • Quality Service

[NJCourts](#) | [Request Activation Email](#) | [Request User ID](#) | [Reset Pass](#)



Reset Password - Answer Security Question(s)

Restricted Access.

You are attempting to access a restricted area. For your protection, please answer the security questions below.
If you cannot answer the questions correctly, your account will be inactivated.

To exit this screen, click the Cancel button.

Step 1

Enter User ID

Step 2

Answer Security Question(s)

Step 3


Receive Reset Password Email

Step 4


Enter New Password

Accessing eCDR – Reset Password

- Confirm Email Address or update – Click Submit

**NJ Courts**
New Jersey Courts
Independence • Integrity • Fairness • Quality Service

[NJCourts](#) | [Request Activation Email](#) | [Request User ID](#) | [Reset Password](#) | [Log In](#)



Reset Password - Email Update

Step 1

Enter User ID

Step 2

Answer Security Question(s)

Step 3

Receive Reset Password Email

Step 4

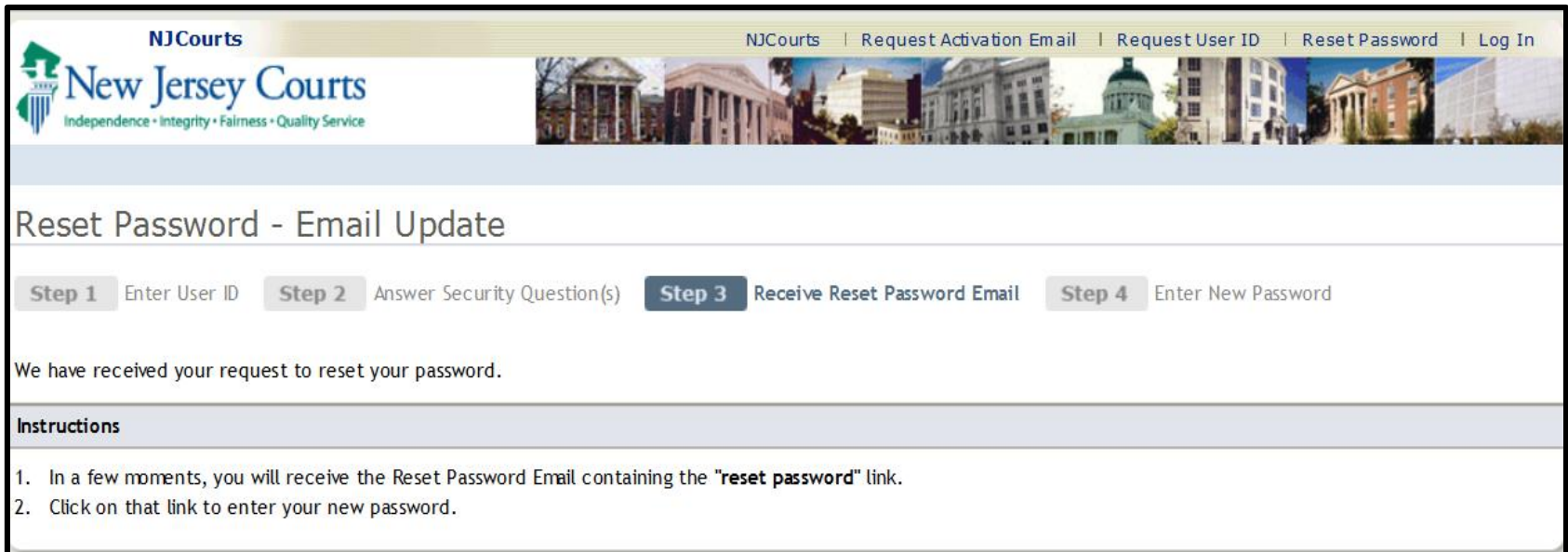
Enter New Password

Cancel

Submit

Accessing eCDR – Reset Password

- Confirmation screen will be displayed. Exit screen.



NJCourts | NJCourts | Request Activation Email | Request User ID | Reset Password | Log In

New Jersey Courts
Independence • Integrity • Fairness • Quality Service

Reset Password - Email Update

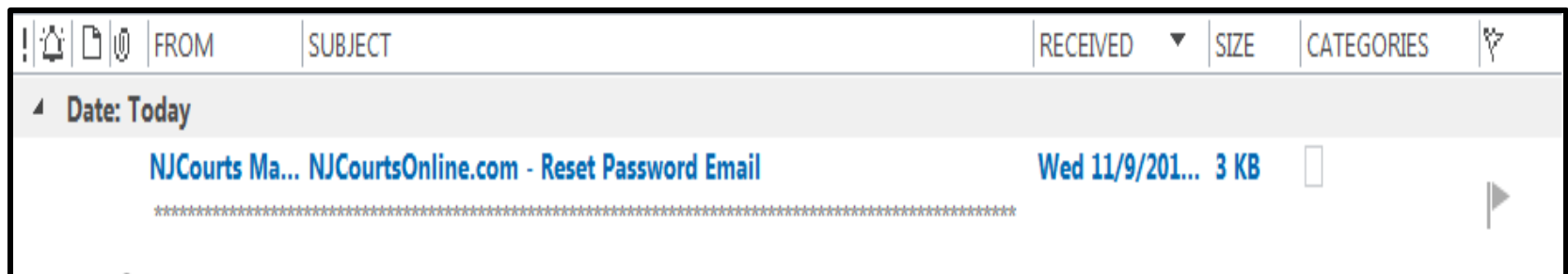
Step 1 Enter User ID | **Step 2** Answer Security Question(s) | **Step 3** Receive Reset Password Email | **Step 4** Enter New Password

We have received your request to reset your password.

Instructions

1. In a few moments, you will receive the Reset Password Email containing the "reset password" link.
2. Click on that link to enter your new password.

- Access email and follow the instructions to reset password



Complaint Types

- Summons
- To be Determined (TBD)
 - Summons
 - Reviewer Summons
 - Reviewer Warrant
 - Judicial Officer Review

Enhancements Review

- Home Page
- Case Processing/Complaint Entry
- Live Scan
- Appearance Date Enhancement
- Charges and Narrative Review
- Affidavit of Probable Cause
- Preliminary Offense Report (P.L.E.I.R)
- Remove Bail Set Screen
- Public Safety Assessment (PSA)
- Submit Options
- Prosecutor or Senior Officer Review List
- Work List Submit to Court
- Probable Cause
- Commitment Form
- Update to PDF
- Print Options
- eCourts

eCDR Process – Home Page

- May include Review Worklist and/or Probable Cause
- Law Enforcement will have Probable Cause
- Asst Prosecutors/Senior Officer will have Review Worklist

[HOME](#) [CASE PROCESSING](#)

➤ Welcome to the eCDR

▼ Complaint Search

Court: ★ Type: Year: ★ Number: ★
1214

▼ My Cases

☐ Filter Beyond Last 7 Days

Date Created ▼	Complaint Number ▼	Defendant Name ▼	Entered By ▼	Status ▼	Locked by	Actions
11/2/2016	1217 S 2016 000647	asdf adsf	SPD0518	ACTI		<input type="button" value="Actions ▼"/>
11/2/2016	0805 2016	Amy Fisher	SPD0518	Incomplete		<input type="button" value="Actions ▼"/>

▼ Review WorkList

☐ Filter Beyond Last 7 Days

Date Created ▼	Complaint Number ▼	Defendant Name ▼	Officer Name ▼	Reviewer ▼	Status ▼	Locked by ▼	Actions
11/7/2016	1214 2016 003453	SELMA A. TESTING	PRIVATE CITIZEN	Jack Smith (Senior PD)	PROR		<input type="button" value="Actions ▼"/>
11/2/2016	1214 2016 003384	Lata1 M. TESTING	OTHER OFFICER		PROR		<input type="button" value="Actions ▼"/>

▼ Admin of Oath



☐ Filter Beyond Last 7 Days

Page 1 of 2

Date Created ▼	Complaint Number ▼	Defendant Name ▼	Entered By ▼	Status ▼	Locked by	Actions
11/7/2016	1214 2016 003472	DAVID A. KEIM	pd0506	DRFT		<input type="button" value="Actions ▼"/>
11/4/2016	1214 S 2016 003431	CARL C. CARLSEN	pd0805a	DRFT		<input type="button" value="Actions ▼"/>

eCDR Process – Review Worklist

- Lists complaints waiting to be reviewed
- PROR: complaint has been sent for review
- Reviewer: name indicates the review has been completed
- Locked By: ID of the individual currently viewing complaint

Review WorkList							
 Refresh list		 Filter Beyond Last 7 Days					
Date Created	Complaint Number	Defendant Name	Officer Name	Reviewer	Status	Locked by	Actions
11/7/2016	1214 2016 003453	SELMA A. TESTING	PRIVATE CITIZEN	Jack Smith (Senior PD)	PROR		Actions ▼
11/2/2016	1214 2016 003384	Lata1 M. TESTING	OTHER OFFICER		PROR		Actions ▼

Livescan Fingerprinting **must** be completed prior to complaint entry. Refer to Title 53 regarding fingerprinting.

Livescan will:

- Activate PSA
- Link offenses on a complaint to the defendant
- Allows dispositions to appear on Criminal Case History (CCH)
- Pre-fill defendant's information into eCDR

eCDR Process - Livescan

For assistance with Livescan, please contact 1-800-NCC-HELP

Welcome

To access an application, please click on the application's tab below the "My Account" tab.

✖ Please be advised, if you have an issue with Livescan you should notify your Livescan vendor or call 1-800-NCC-HELP for 24/7 assistance.
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✖ All Law Enforcement Agencies have been converted to the new eCDR system as of August 22, 2016.

✖ All counties have been upgraded to the new eCDR system. To review/print the new eCDR frequently asked questions document please click on this [link](#).

✖ Please call the Judiciary Help Desk at 1-800-343-7002 for any questions.

eCDR Process – Complaint Type

To generate a complaint:

- Click Case Processing
- Click Complaint Entry
- Complaint Type Options:
 - Summons
 - To Be Determined
- TBD = seeking a warrant

The screenshot displays the New Jersey Courts MACS - Case Management 01.05.18 interface. The header includes the New Jersey Courts logo and the text "Independence • Integrity • Fairness • Quality Service". The case ID "PD0518" is shown. The "Court:" dropdown is set to "1214". The navigation bar includes "HOME", "CASE PROCESSING", and "Complaint". The "Complaint Entry" section has two radio buttons: "Complaint Generation" (selected) and "Citizen Complaint Generation". Below these are fields for "Domestic Violence Ind:" (with a "Select..." dropdown), "Complaint ID:", "Court:" (set to "1214"), "Type:" (with a dropdown menu open showing "Select...", "Summons", and "To Be Determined"), and "Year:" (set to "2016"). There are also fields for "Agency ID/Officer ID:" and "Agency:". A "Quick Copy From" section is at the bottom.

eCDR Process – Livescan

- Complete complaint information
- Select Livescan record
- Click Continue

HOME CASE PROCESSING Complaint*

Complaint ID: 1214

Court: * Type: * Year: *
To Be Determined 2016

Agency ID/Officer ID: 1214 5555

Agency: * Officer: *

Quick Copy From

☐ Quick Entry From:

LiveScan Arrest List

Refresh list

Page 1 of 4

Date of Arrest	Name	PCN	DOB	SBI Number	Address	Charge	Description	Processed
<input type="radio"/> 11/7/2016	DAVID A KEIM	121402006147	07/06/1968	149682C	Trenton, NJ	2C:12-1		
<input type="radio"/> 11/7/2016	DAVID A KEIM	121402006146	07/06/1968	149682C	Trenton, NJ	2C:12-1		✓
<input type="radio"/> 11/7/2016	DAVID A KEIM	121402006145	07/06/1968	149682C	Trenton, NJ	2C:12-1		
<input type="radio"/> 11/7/2016	DAVID A KEIM	121402006144	07/06/1968	149682C	Trenton, NJ	2C:12-1		

eCDR Process – Livescan

- Defendant information prefills into eCDR
- Defendant name can be modified
- Click Continue to complete complaint

[HOME](#) | [CASE PROCESSING](#) | [Complaint](#)

COMPLAINT 1214 2016 DAVID A. KEIM

[Defendant](#) | [Complaint](#) | [Charges and Narratives](#) | [Affidavit of Probable Cause](#) | [Involved Persons](#)

Please enter Social Security Number And/Or Driver's License Number If Known

Defendant Information

Drivers License: License # State

DOB: 07/06/1968

Name: First MI Last

SSN:

Alias

	Alias First Name	MI	Alias Last Name	Alias SSN	Alias DOB
1	DAVID	A	KEIM	777779977	07/06/1968
2	DAVID	A	KEIM	999999999	07/06/1968

+ Add Item

Defendant Address & Other Identifiers

Address: 654 Market Street

City: Trenton

Race/Ethnic: W - White

Eye Color: 2 - Brown

FP Number:

FP IND: Y

Address 2:

State: NJ - NEW JERSEY

Hair: 1 - Black

Weight: 200

SBI #: 149682C

Phone:

Zip Code: 08111 1234

Gender: M - Male

Height: 6 2

Employment Status: Select...

Continue >>

eCDR Process – First Appearance Court

- TBD complaint type will not require first appearance information
- The complaint type will determine the First Appearance Court

Appearance Courts:

- Municipal Court
 - Non-Indictable Offenses
- Central First Appearance/CJP (Superior Court)
 - Indictable Offenses

eCDR Process – First Appearance Court

eCDR Process – First Appearance Court

- To Be Determined (TBD) complaint will default to **Central First Appearance/CJP**
- Appearance Court cannot be modified

COMPLAINT 1214 2016 TEST T. TEST

Defendant	Complaint	Charges and Narratives	Affidavit of Probable Cause	Preliminary Law Enforcement Incident Report	Involved Persons
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Complaint Details

Issue Date:	Offense Date: *	Time:
	mm/dd/yyyy	HH MM AM/PM
Date of Arrest:	Police Case No:	Assigned Agency: *
mm/dd/yyyy		
Mun of Offense: *	Co-Def Count:	Domestic Violence Ind:
1214		N
Agency/Officer ID:	Serious Bodily Injury/Death:	
Agency * Officer ID *	Select...	
1214 9999		

First Appearance Info

Appearance Required: *	Appearance Court:
Y	Central First Appearance/CJP

Additional Complaint Info

Enter Co-Defendant, Case Notes, and Miscellaneous Information:

Enter Related Tickets/Complaints:

eCDR Process – FP Status (without Livescan)

FP Status:

- I – Ink and Roll Done
- H – Incapacitated/Hospital
- D – Defendant Refused
- S – Livescan Submitted – Not Returned
- N - None

The screenshot displays the eCDR system interface. At the top, there are tabs for 'HOME', 'Fingerprint', and 'Complaint'. Below these, the text 'COMPLAINT 0805 2016 AMY M. FISHER' is visible. A secondary set of tabs includes 'Defendant', 'Complaint', 'Charges and Narratives', and 'Affidavit of Probation'. The 'Charges and Narratives' tab is currently selected. Under the 'Charge Information' section, there is a table with columns for 'Offense', 'Aux Offense', and 'Drug Co'. The first row shows '2C:12-1.1' under the 'Offense' column. Below the table, there is a section for 'FP Status' with a dropdown menu. The dropdown menu is open, showing the following options: 'Select...', 'I - Ink and Roll Done', 'H - Incapacitated/Hospital', 'D - Defendant Refused', 'S - Livescan Submitted - Not Returned', and 'N - None'. The 'FP Status' section also includes radio buttons for 'No reason to believe defendant is illegal immigrant' and 'Reason to believe defendant is illegal immigrant'.

Offense	Aux Offense	Drug Co
1 2C:12-1.1		

FP Status:

Defendant Immigration Status:

Immigration Status:

☐ No reason to believe defendant is illegal immigrant

☐ Reason to believe defendant is illegal immigrant

eCDR Process – New Forms

Two new forms:

- Affidavit of Probable Cause
- Preliminary Law Enforcement Incident Report (PLEIR)
- The Attorney General is directing law enforcement use these forms in accordance with Directive No. 2016-6

eCDR Process – Affidavit of Probable Cause

- Detailed description of facts for the judicial officer to determine probable cause.

Consists of four sections:

1. Description of relevant facts and circumstances to support Probable Cause
2. Complainant's knowledge of facts
3. Description of the victim's injuries
4. Confirmation of oral testimony, if provided; signature and date

eCDR Process – Affidavit of Probable Cause

- Purpose: The Affidavit/Certification is to more fully describe the facts of the alleged offense so that a judge or authorized judicial officer may determine probable cause.
- Filed electronically within eCDR

HOME	CASE PROCESSING	Complaint			
Defendant	Complaint	Charges and Narratives	Affidavit of Probable Cause	Preliminary Law Enforcement Incident Report	Involved Persons

Affidavit of Probable Cause

Purpose: This Affidavit/Certification is to more fully describe the facts of the alleged offense so that a judge or authorized judicial officer may determine probable cause.

1. Description of relevant facts and circumstances which support probable cause that (1) the offense(s) was committed and (2) the defendant is the one who committed it: ✕

Remaining: 2500 characters

2. I am aware of the facts above because: (Included, but not limited to: your observations, statements of eyewitnesses, defendant's admission, etc.) ✕

Remaining: 1000 characters


3. If victim was injured, provide the extent of the injury: ✕

Remaining: 1000 characters

☐ Check here if this form was supplemented by oral testimony provided to the judicial officer.

☐ By Signing below, I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

By checking this box, law enforcement officer signs this certification with an electronic signature.

Date: 11/14/2016 

[<< Back](#) [Save](#) [Continue >>](#)

eCDR Process – Affidavit of Probable Cause PDF

Page 1 indicates relevant facts:

1. The offense was committed
2. The defendant is the one who committed the offense

Affidavit of Probable Cause			
COMPLAINT NUMBER			
1214		2016	003362
<small>COURT CODE</small>	<small>PREFIX</small>	<small>YEAR</small>	<small>SEQUENCE NO.</small>
NEW BRUNSWICK MUNICIPAL COURT 25 KIRKPATRICK ST, POB 265 NEW BRUNSWICK NJ 08903-0000 732-745-5089		COUNTY OF: MIDDLESEX	
<small># of CHARGES</small> 1	<small>CO-DEFTS</small>	<small>POLICE CASE #</small> 1000000003	
<small>COMPLAINANT TEST</small> NAME: PUBLIC SAFETY BLDG 25 KIRKPATRICK ST NEW BRUNSWICK NJ 08901		<small>OFFICER</small> DEFENDANT INFORMATION SEX: M EYE COLOR: BROWN DOB: 07/06/1968 DRIVER'S LIC. #. SOCIAL SECURITY #: 333-44-4555 SBI #: 149682C TELEPHONE #. LIVESCAN PCN #: 121402006131	
ADDRESS: 654 MARKET STREET TRENTON NJ 08111-1234			
<small>Purpose: This Affidavit/Certification is to more fully describe the facts of the alleged offense so that a judge or authorized judicial officer may determine probable cause.</small>			
1. Description of relevant facts and circumstances which support probable cause that (1) the offense(s) was committed <u>and</u> (2) the defehdant is the one who committed it: facts			
Affidavit of Probable Cause			
Page 8 of 9 NJ/CDR2 8/1/2005			

eCDR Process – Affidavit of Probable Cause PDF

- Page 2: indicates observations, witness statements, defendant's admission, victim injury information and officer certification

Affidavit of Probable Cause			
COMPLAINT NUMBER			
1214		2016	003248
COURT CODE	PREFIX	YEAR	SEQUENCE NO.
THE STATE OF NEW JERSEY VS. SELMA A TESTER			
2. I am aware of the facts above because: (Included, but not limited to: your observations, statements of eyewitnesses, defendant's admission, etc.)			
test			
3. If victim was injured, provide the extent of the injury:			
test			
Certification: I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.			
Signed: TEST OFFICER LAW ENFORCEMENT OFFICER		Date: 10/20/2016	
		Affidavit of Probable Cause	
		Page 9 of 9 NJ/CDR2 4/5/2013	

- Contains certain facts and circumstances that may be present
- Consists of 30 check boxes
- Is in addition to but not in lieu of any arrest, incident or investigation reports

eCDR Process – PLEIR

- Complete PLEIR
- Click Continue

HOME	CASE PROCESSING	Complaint*			
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COMPLAINT 1214 2016 DAVID A. KEIM

Defendant	Complaint	Charges and Narratives	Affidavit of Probable Cause	Preliminary Law Enforcement Incident Report	Involved Persons
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Preliminary Law Enforcement Incident Report

Purpose: The Preliminary Law Enforcement Incident Report (PLEIR) is designed to be appended to, and is expressly incorporated by reference in, the Affidavit of Probable Cause. It is intended to document basic information known to the officer at the time of its preparation. It is recognized that additional relevant information will emerge as an investigation continues. The PLEIR shall be in addition to, not in lieu of, any regular police arrest, incident, or investigation reports. Note that the PLEIR is specific to each defendant charged in an investigation.

Review and check all statements that apply to the offense(s) charged.

☒ The offense Involved domestic violence.**Select all that apply:**

☐ The Domestic Violence Central Registry was checked.

☐ The offense involved a sexual crime.

☐ The complaining officer personally observed the offense.

☐ Another law enforcement officer(s) personally observed the offense, List the officer(s) and their badge#

☐ The charge was based on the observations/statements made by an eyewitness(es).

☐ The defendant made statements/admissions.



eCDR Process – PLEIR PDF

- PDF version of the PLEIR will be included with the complaint
- PDF will only display affirmative answers

Preliminary Law Enforcement Incident Report				
COMPLAINT NUMBER				THE STATE OF NEW JERSEY VS. TEST TEST
0805	W	2016	003175	
COURT CODE	PREFIX	YEAR	SEQUENCE NO.	
FRANKLIN JOINT MUNICIPAL COURT 1571 DELSEA DRIVE FRANKLINVILLE NJ 08322-0000 856-694-1661 COUNTY OF: GLOUCESTER				ADDRESS: TEST STREET ISELIN NJ 08830-0000
# OF CHARGES	CO-DEFTS	POLICE CASE #		DEFENDANT INFORMATION SEX: F EYE COLOR: BROWN DOB: DL STATE: DRIVER'S LIC #: SOCIAL SECURITY #: TELEPHONE #: LIVESCAN PCN #:
COMPLAINANT PRIVATE CITIZEN NAME: 1571 S. DELSEA DR ATTN: WARRANTS FRANKLINVILLE NJ 08322				
Purpose: The Preliminary Law Enforcement Incident Report (PLEIR) is designed to be appended to, and is expressly incorporated by reference in, the Affidavit of Probable Cause. It is intended to document basic information known to the officer at the time of its preparation. It is recognized that additional relevant information will emerge as an investigation continues. The PLEIR shall be in addition to, not in lieu of, any regular police arrest, incident, or investigation reports. Note that the PLEIR is specific to each defendant charged in an investigation.				
- The offense involved a sexual crime. The Domestic Violence Central Registry was checked for Sexual Assault Orders. . - The offense/incident was recorded using electronic/surveillance via Body-Worn Camera . - The defendant was known to the victim as Friend . - The defendant attempted to conceal, discard or destroy evidence, Summarize discard - The case involved theft and/or stolen property. The property which was stolen and/or possessed is/camera - The investigation involved the seizure of one or more cellphones, computers or similar electronic devices. List the type of device(s) and total number of each recovered: cell phone				
Certification: I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment. Signed: _____ Date: 11/10/2016				
Preliminary Law Enforcement Incident Report				

- Bail Set Screen has been removed
- Warrants with PDP's only, are not a part of Criminal Justice Reform.
- Judicial Officer will continue to set bail.

eCDR Process – Summons Confirmation (Certification Only)

HOME	ATS/ACS	INQUIRY	CASE PROCESSING	CAL/DISP	 Complaint 	
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COMPLAINT 1214 S 2016 003648 John Smith WIP [View Case Jacket](#)

You must select a draft option below to continue the complaint entry process.

Press the '**Review Draft Certification**' button to submit this complaint to the court. Only one signature will be required to certify and submit this complaint to the court.

Press the '**Review Draft Oath**' button to add Admin of Oath to this complaint. This complaint will require a second officer or court official to access the eCDR system and electronically sign the Oath.

Review Draft Certification

Review Draft Oath

☐ I certify that I served the complaint-summons by delivering a copy to the defendant personally.

☐ I certify that I personally served the complaint-summons by leaving a copy at the defendant's usual place of abode with a competent member of the household of the age 14 or over.

☐ I certify that I mailed a copy of the complaint-summons by ordinary mail to the defendant at his or her last known address.

☐ I certify that I served the complaint-summons by delivering a copy to a person authorized to receive service of process on the defendant's behalf.

☐ Other manner of service: I certify that I served the complaint-summons in the following manner:

☐ I certify that I was unable to serve the complaint-summons.

I am electronically certifying and submitting this complaint to the court for a probable cause determination.

Submit

Do not file this complaint to the court at this time.

Close

eCDR Process – TBD (Certification Only – without Livescan)

- Run PSA is available for complaints connected to Livescan only

HOME	CASE PROCESSING	Complaint x	Complaint x	Complaint x	
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COMPLAINT 1214 2016 003499 test test WIP [View Case Jacket](#)

You must select a draft option below to continue the complaint entry process.

Press the '**Review Draft Certification**' button to submit this complaint for review or to the court. Only one signature will be required to certify and submit this complaint to the court.

Review Draft Certification

Press the '**Review Draft Oath**' button to add Admin of Oath to this complaint. This complaint requires a second officer or court official to access the eCDR system and electronically sign the complaint.

Review Draft Oath

Upon further review of this case, I am requesting a Summons rather than a Warrant.

Summons

Submit to county prosecutor/senior officer for review.

Submit For Review


I am electronically certifying and submitting this complaint to the court for a probable cause determination.

Submit to Court

Do not submit this complaint to the court at this time.

Close

eCDR Process – TBD Confirmation (Certification Only)

HOME	CASE PROCESSING	 Complaint ×	
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COMPLAINT 0805 2016 003166 test test WIP [View Case Jacket](#)

You must select a draft option below to continue the complaint entry process.

Press the '**Review Draft Certification**' button to submit this complaint for review. Only one signature will be required to certify and submit this complaint to the court.

Review Draft Certification

Press the '**Review Draft Oath**' button to add Admin of Oath to this complaint. This complaint will require a second officer or court official to access the eCDR system and electronically sign the Oath.

Review Draft Oath

Upon further review of this case, I am requesting a Summons rather than a Warrant.

Run PSA

Summons

Submit to county prosecutor/senior officer for review.

Submit For Review

I am electronically certifying and submitting this complaint to the court for a probable cause determination.

Submit to Court

Do not submit this complaint to the court at this time.

Close

eCDR Process – PSA TBD (Certification Only)

- Officer may run the PSA
- Run PSA is available for complaints connected to Livescan

The screenshot displays the 'Complaint' tab in the eCDR system. The breadcrumb trail shows 'HOME' > 'CASE PROCESSING' > 'Complaint'. The case details are 'COMPLAINT 1214 2016 003498 DAVID A. KEIM WIP' with a link to 'View Case Jacket'. A red message states: 'You must select a draft option below to continue the complaint entry process.' Below this, there are two columns of instructions and buttons. The left column includes 'Review Draft Certification' and 'Review Draft Oath' buttons. The right column includes 'Review Draft Oath' and 'Run PSA' buttons. The 'Run PSA' button is highlighted with a red box. Below the buttons, there are several text prompts and corresponding buttons: 'Upon further review of this case, I am requesting a Summons rather than a Warrant.' with a 'Summons' button; 'Submit to county prosecutor/senior officer for review.' with a 'Submit For Review' button; 'I am electronically certifying and submitting this complaint to the court for a probable cause determination.' with a 'Submit to Court' button; and 'Do not submit this complaint to the court at this time.' with a 'Close' button.

HOME CASE PROCESSING Complaint

COMPLAINT 1214 2016 003498 DAVID A. KEIM WIP [View Case Jacket](#)

You must select a draft option below to continue the complaint entry process.

Press the 'Review Draft Certification' button to submit this complaint for review or to the court. Only one signature will be required to certify and submit this complaint to the court.

Press the 'Review Draft Oath' button to add Admin of Oath to this complaint. This complaint will require a second officer or court official to access the eCDR system and electronically sign the Oath.

Review Draft Certification

Review Draft Oath

Run PSA

Summons

Submit For Review

Submit to Court

Close

Upon further review of this case, I am requesting a Summons rather than a Warrant.


Submit to county prosecutor/senior officer for review.

I am electronically certifying and submitting this complaint to the court for a probable cause determination.

Do not submit this complaint to the court at this time.

eCDR Process - PSA

- PSA returns the risk scores including current offense(s)
- Close the PSA.

**New Jersey Judiciary**
Public Safety Assessment

Defendant: DAVID A KEIM **DOB:** 07/06/1968 **SBI #:** 149682C **FBI #:** N/A
Complaint Number: 2016 003520 1214 **PSA Run Date:** 11/14/2016 02:16 PM

Risk Scale: Failure to Appear

Low 1 2 3 4 **5** 6 High **New Violent Criminal Activity:** No

Risk Scale: New Criminal Activity

Low 1 2 3 4 5 **6** High

Unclassifiable Charges (Not Included in PSA Score Calculations):

Case ID	Offense Date	Charge	Aux Charge	FTA	Charge Status	Degree	Violent	State	Source
W 2016 002133 1214	11/13/2015	2C:11-3A(1) MURDER - PURPOSELY		NO		INDICTABLE/FELONY	YES	NJ	ACS

Out of State Criminal History: **Unknown at This Time**

Risk Factors:

1. Age at Current Arrest: **48**

2. Current Violent Offense: **No**

2a. Current Violent Offense and 20 Years Old or Younger: **No**

3. Pending Charge at the Time of Offense: **Yes**

Case ID	Court Date	Offense Date	Charge	Aux Charge	Degree	State	Source
MID-16-000034-001	12/16/2016	01/01/2016	2C:15-2A(2) CARJACKING-THREATEN OCCUPANT /W BODILY INJURY		1	NJ	P/G
			2C:12-1.1 AGGRAVATED SIMPLE NEGLECT				

eCDR Process – Summons (Certification Only)

- Officer may select complaint type Summons after PSA

[HOME](#) | [CASE PROCESSING](#) | [Complaint](#) ✕

COMPLAINT 0805 2016 003166 test test WIP [View Case Jacket](#)

You must select a draft option below to continue the complaint entry process.

Press the '**Review Draft Certification**' button to submit this complaint for review. Only one signature will be required to certify and submit this complaint to the court.

Press the '**Review Draft Oath**' button to add Admin of Oath to this complaint. This complaint will require a second officer or court official to access the eCDR system and electronically sign the Oath.

[Review Draft Certification](#)[Review Draft Oath](#)

[Run PSA](#)

Upon further review of this case, I am requesting a Summons rather than a Warrant.

Submit to county prosecutor/senior officer for review.

I am electronically certifying and submitting this complaint to the court for a probable cause determination.

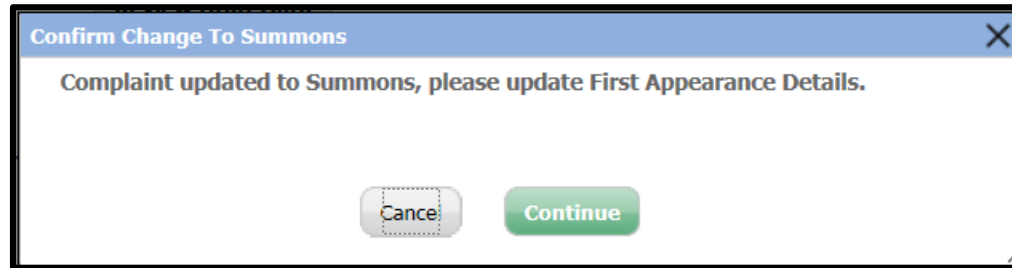
Do not submit this complaint to the court at this time.

[Summons](#)

[Submit For Review](#)[Submit to Court](#)[Close](#)

eCDR Process – Summons (Certification Only)

- Confirmation screen will be displayed. Click Continue.



- Confirm complaint information.
Summons confirmation screen will display.

HOME	ATS/ACS	INQUIRY	CASE PROCESSING	CAL/DISP	Complaint
------	---------	---------	-----------------	----------	-----------

COMPLAINT 1214 S 2016 003646 JOHN SMITH WLP [view Case Jacket](#)

You must select a draft option below to continue the complaint entry process.

Press the 'Review Draft Certification' button to submit this complaint to the court. Only one signature will be required to certify and submit this complaint to the court.

Press the 'Review Draft Oath' button to add Admin of Oath to this complaint. This complaint will require a second officer or court official to access the eCDR system and electronically sign the Oath.

☐ I certify that I served the complaint-summons by delivering a copy to the defendant personally.

☐ I certify that I personally served the complaint-summons by leaving a copy at the defendant's usual place of abode with a competent member of the household of the age 14 or over.

☐ I certify that I mailed a copy of the complaint-summons by ordinary mail to the defendant at his or her last known address.

☐ I certify that I served the complaint-summons by delivering a copy to a person authorized to receive service of process on the defendant's behalf.

☐ Other manner of service: I certify that I served the complaint-summons in the following manner:

☐ I certify that I was unable to serve the complaint-summons.

I am electronically certifying and submitting this complaint to the court for a probable cause determination.

Do not file this complaint to the court at this time.

eCDR Process – TBD Complaint Review (Certification Only)

- Officer clicks Submit for Review

HOME

CASE PROCESSING

Complaint ✕

COMPLAINT 0805 2016 003166 test test WIP [View Case Jacket](#)

You must select a draft option below to continue the complaint entry process.

Press the 'Review Draft Certification' button to submit this complaint for review. Only one signature will be required to certify and submit this complaint to the court.

Press the 'Review Draft Oath' button to add Admin of Oath to this complaint. This complaint will require a second officer or court official to access the eCDR system and electronically sign the Oath.

Review Draft Certification

Review Draft Oath

Run PSA

Summons

Submit For Review

Submit to Court

Close

Upon further review of this case, I am requesting a Summons rather than a Warrant.

Submit to county prosecutor/senior officer for review.

I am electronically certifying and submitting this complaint to the court for a probable cause determination.

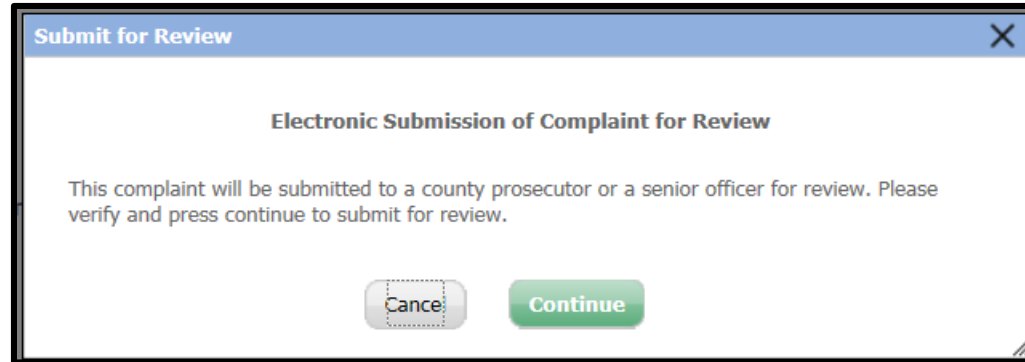
Do not submit this complaint to the court at this time.

eCDR Process - TBD Complaint Review (Certification Only)

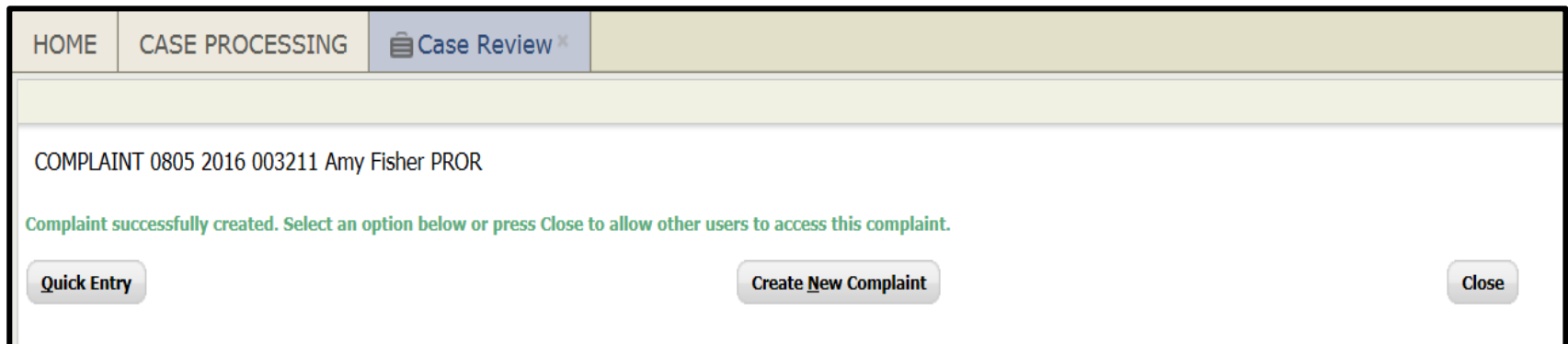
- Section 3 of *Attorney General Directive 2016-6, Establishing Interim Policies, Practices, and Procedures to Implement Criminal Justice Reform*, encourages pre-charge screening of criminal complaints as a method to increase efficiency in the criminal justice process
- Allows police generated complaints to be reviewed electronically before submission to the court
- System sends email to Senior Officer or Prosecutor Mailbox
- Complaint will be listed in the Review Worklist

eCDR Process - TBD Complaint Review (Certification Only)

- Confirmation screen will be displayed. Click Continue.



- Confirmation screen will be displayed.



eCDR Process – TBD Complaint Review

- Access eCDR
- Under Review Worklist - Select the complaint - Actions - Open

HOME CASE PROCESSING

> Welcome to the eCDR

Complaint Search

Court: * Type: Year: * Number: *

1214 Search

My Cases

Refresh list Filter Beyond Last 7 Days

Date Created	Complaint Number	Defendant Name	Entered By	Status	Locked by	Actions
No cases						

Review WorkList

Refresh list Filter Beyond Last 7 Days

Date Created	Complaint Number	Defendant Name	Officer Name	Reviewer	Status	Locked by	Actions
11/9/2016	1214 2016 003478	DAVID A. KEIM	PDT UNIT NUMBER FIVE		PROR		Actions
11/7/2016	1214 2016 003453	SELMA A. TESTING	PRIVATE CITIZEN	Jack Smith (Senior PD)	PROR		Actions

Admin of Oath

Refresh list Filter Beyond Last 7 Days

Page 1 of 2

Date Created	Complaint Number	Defendant Name	Entered By	Status	Locked by	Actions
11/10/2016	1214 W 2016 003494	AMY FISHER	pd0504	DRFT		Actions
11/4/2016	1214 S 2016 003429	dre day	pd0805a	DRFT		Actions

eCDR Process – TBD Complaint Review

- Complaint type may be selected
- Run PSA is optional. PSA may be processed before and/or after review
- **Accept:** Charge has been accepted.
- **Modify:** Updated charge must be selected. Statute number or description may be entered
- **Decline:** When all charge(s) are declined, system will display an error message: Complaint must have at least one Active charge, please correct.

eCDR Process – TBD Complaint Review

- Click Save – Click Return to officer

HOME CASE PROCESSING Complaint

Update successful

Complaint Details

Defendant Name: DAVID A. KEIM Complaint Number: 1214 2016 003478 Type Warrant [View Case Jacket](#)

Statute List

Statute	Degree	Description	Status	New Statute	Degree	Description
2C:12-1	2	ASSAULT SIGNIFICANT BI		2C:12-1.3A	4	FAILURE TO REPORT DISAPPEARANCE OF CHILD W/I 24 HRS
2C:20-2	1	THEFT				

+ Add Item

Select...
Accept
Modify
Decline

Save Run PSA Return to Officer Submit to Court

Submit Options:

- Save: Saves changes and leaves user on the current screen
- Run PSA: Opens separate window with PSA risk scores. PSA may be processed before and/or after review.
- Return to Officer: Returns complaint to the officer and returns user to Home Page. Complaint will be displayed in officer's My Cases list.
- Submit to Court: The Complaint may be submitted to the court when updates have not been applied.

eCDR Process – Return to Officer

- Officer selects complaint – Actions – Open
- Modify complaint, if necessary
- Submit complaint to Court for Probable Cause Determination

HOME

CASE PROCESSING

▼ My Cases

Refresh list

Filter Beyond Last 7 Days

Page 2 of 2

Date Created ▼	Complaint Number ▼	Defendant Name ▼	Entered By ▼	Reviewer ▼	Status ▼	Locked by	Actions
11/14/2016	1214 2016	DAVID A. KEIM	pd0521		Incomplete		Actions ▼
11/14/2016	1214 S 2016 003510	DAVID A. KEIM	pd0521		WIP		Actions ▼
11/14/2016	1214 W 2016 003509	DAVID A. KEIM	pd0521	Paul Smith (Prosecutor)	PROR		Actions ▼
11/14/2016	1214 2016	DAVID A. KEIM	pd0521		Incomplete		Open
11/14/2016	1214 2016 003508	DAVID A. KEIM	pd0521		WIP		Copy
11/10/2016	1214 W 2016 003495	gerry galin	pd0521	grey sr	WARR		Print
							Review

eCDR Process – Submit to Court

- Officer submits complaint to Court for Probable Cause Determination

HOME

CASE PROCESSING

Complaint ×

COMPLAINT 0805 2016 003166 test test WIP [View Case Jacket](#)

You must select a draft option below to continue the complaint entry process.

Press the '**Review Draft Certification**' button to submit this complaint for review. Only one signature will be required to certify and submit this complaint to the court.

Press the '**Review Draft Oath**' button to add Admin of Oath to this complaint. This complaint will require a second officer or court official to access the eCDR system and electronically sign the Oath.

Review Draft Certification

Review Draft Oath

Run PSA

Summons

Submit For Review

Submit to Court

Close

Upon further review of this case, I am requesting a Summons rather than a Warrant.

Submit to county prosecutor/senior officer for review.

I am electronically certifying and submitting this complaint to the court for a probable cause determination.

Do not submit this complaint to the court at this time.

eCDR Process – Submit to Court

- Officer confirms direct submission to the court
- Click Continue. Complaint will be displayed.

Confirm Submit to Court

I certify that

First Name

Last Name

authorized submission of this complaint directly to the court on

Time

1

23

PM

Date

11/14/2016

☐ No review required for this complaint

Cancel

Continue

HOME

CASE PROCESSING

Case Review

COMPLAINT 0805 2016 003211 Amy Fisher PROR

Complaint successfully created. Select an option below or press Close to allow other users to access this complaint.

Quick Entry

Create New Complaint

Close

eCDR Process – Probable Cause by Judicial Officer

- Complaint appears on the Probable Cause list
- Complaint type must be determined, if not completed by the senior officer/prosecutor
- Court will make final determination of summons or a warrant

eCDR Process – Probable Cause by Judicial Officer

- Probable Cause Determination completed
- Bail Set will be available for PDP complaints only

COMPLAINT 1214 W 2016 003500 TESTT T. TEST HELD [View Case Jacket](#)

Probable Cause Determination

☒ Probable Cause Found

* ☐ Probable Cause Not Found

Sealed Indicator: Complaint Type*

Complaint Bail Set

Set By Name: First MI Last Title:

Bail Amount Set: Date Bail Set: Type:

First Appearance Info

Appearance Required: * Appearance Court: Central First Appearance/CJP

Probable Cause Comments

*

eCDR Process – Probable Cause by Judicial Officer

- Officer retrieves completed complaint from My Cases
- Cases Status will be updated

The screenshot displays the 'CASE PROCESSING' section of the eCDR system. At the top, there is a navigation bar with 'HOME' and 'CASE PROCESSING' tabs. Below this is a search area with a dropdown menu set to '0805' and a 'Search' button. A red box highlights the 'My Cases' link in the left sidebar. Below the sidebar, there are buttons for 'Refresh list' and 'Filter Beyond Last 7 Days', and a pagination indicator showing 'Page 2 of 2'. The main area contains a table of cases with columns: Date Created, Complaint Number, Defendant Name, Entered By, Status, Locked by, and Actions. The second row of the table is highlighted in orange, and its 'Status' column, which contains the text 'WARR', is enclosed in a red box. The 'Actions' column for this row also has a red box around it, which contains a dropdown menu with options: 'Copy', 'Print', 'Review', and 'Actions'.

Date Created	Complaint Number	Defendant Name	Entered By	Status	Locked by	Actions
11/3/2016	1214 W 2016 003395	DAVID A. KEIM	pd0518	HELD		Actions ▼
11/3/2016	0805 W 2016 003141	Teat Test	pd0518	WARR		Actions ▼ Copy Print Review Actions ▼
11/3/2016	0805 2016 003140	Amy Fisher	pd0518	HELD		
11/3/2016	0805 2016 003139	Amy Fisher	pd0518	PROR		
11/3/2016	0805 2016		pd0518	Incomplete		

eCDR Process - Warrant Commitment Form

COMMITMENT																													
<div> <div> COMPLAINT NUMBER <div> 1214 COURT CODE</div> <div>W PREFIX</div> <div>2016 YEAR</div> <div>003538 SEQUENCE NO.</div> </div> </div> <div> THE STATE OF NEW JERSEY VS. DAVID A KEIM ADDRESS: 654 MARKET STREET TRENTON NJ 08111-1234 </div>																													
NEW BRUNSWICK MUNICIPAL COURT 25 KIRKPATRICK ST, POB 265 NEW BRUNSWICK NJ 08903-0000 732-745-5089 COUNTY OF: MIDDLESEX # of CHARGES: 2 CO-DEFTS: POLICE CASE #: 1000000003 COMPLAINANT NAME: TEST OFFICER PUBLIC SAFETY BLDG 25 KIRKPATRICK ST NEW BRUNSWICK NJ 08901																													
DEFENDANT INFORMATION SEX: M EYE COLOR: BROWN DOB: 07/06/1968 DRIVER'S LIC. #: SOCIAL SECURITY #: 333-44-4555 SBI #: 149682C TELEPHONE #: LIVESCAN PCN #: 121402006160																													
<p>To any Law Enforcement Official of New Jersey, You are commanded to transport this defendant to the Warden of this county who is required to keep the defendant in custody until a release or detention decision is made.</p> <table border="1"> <thead> <tr> <th>Offense</th> <th>Aux Offense</th> <th>Drug Code</th> <th>Degree</th> <th>Offense Description</th> </tr> </thead> <tbody> <tr> <td>1. 2C:12-1</td> <td></td> <td></td> <td>4</td> <td>ASSAULT</td> </tr> <tr> <td>2. 2C:17-3B(2)</td> <td></td> <td></td> <td>4</td> <td>CRIMINAL MISCHI</td> </tr> <tr> <td>3.</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>4.</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>Commitment Reason: Criminal Justice Reform</p> <p>Date of Arrest: 11/14/2016 Date of First Appearance: Time:</p> <p>JOHN SMITH JUDICIAL OFFICER 11/15/2016 Signature and Title of Judicial Officer Issuing Warrant Date</p>					Offense	Aux Offense	Drug Code	Degree	Offense Description	1. 2C:12-1			4	ASSAULT	2. 2C:17-3B(2)			4	CRIMINAL MISCHI	3.					4.				
Offense	Aux Offense	Drug Code	Degree	Offense Description																									
1. 2C:12-1			4	ASSAULT																									
2. 2C:17-3B(2)			4	CRIMINAL MISCHI																									
3.																													
4.																													
				COMMITMENT Page 4 of 7 NJ/CDR2 8/1/2005																									

- CJR commitments only.
- The commitment form has been formatted based on existing commitment forms, warden, user group input and approval.
- Jails can access eCourts folder to get a copy of the electronically signed complaint and commitment form.
- No paper needed.
- Email notification will be sent to central jail mailbox when a warrant is issued

Phased In Approach

Phase 1 – CJR -Implement for all new CDR2 Warrants

Phase 2 – Extend to other commitment scenarios

- Bench warrants
- Disposition sentence

Phase 3 – Extend to Superior court

Effective: January 1, 2017

- R. 7:2-1(h) – Electronic CDR-2 Warrant
 - Extends the authority to issue telephonic warrants to authorized Court Administrators and Deputies
 - Replaces the manual telephonic warrant issuance process with a fully electronic process

eCDR Process - LE Telephonic Probable Cause

The rule provides two ways to activate the warrant in eCDR:

- Judicial officer accesses eCDR, determines probable cause and issues the warrant in the system

OR

- **If Judicial Officer cannot promptly access eCDR, s/he authorizes the law enforcement officer to “activate” the complaint in eCDR**

Note: The issuance is still authorized by the Judicial officer via telephonic authorization.

eCDR Process - LE Telephonic Probable Cause

- Officer signs on to eCDR
- Under Probable Cause – Select complaint – Actions – Open

HOME CASE PROCESSING

▼ Admin of Oath

Refresh list Filter Beyond Last 7 Days Page 1 of 2

Date Created ▼	Complaint Number ▼	Defendant Name ▼	Entered By ▼	Status ▼	Locked by	Actions
11/7/2016	1214 2016 003472	DAVID A. KEIM	pd0506	DRFT		Actions ▼
11/4/2016	1214 S 2016 003428	kirk cameron	pdc0805a	DRFT		Actions ▼

▼ Probable Cause

Refresh list Filter Beyond Last 7 Days

Date Created ▼	Complaint Number ▼	Defendant Name ▼	Entered By ▼	Status ▼	Locked by	Actions
10/26/2016	1214 2016 003325	DAVID A. KEIM	pd0510	HELD		Open Actions ▼

eCDR Process – LE Telephonic Probable Cause

- Complete Probable Cause Determination
- When Probable Cause is Found, complaint type must be selected

HOME CASE PROCESSING Complaint

COMPLAINT 1214 2016 003499 test test HELD [View Case Jacket](#)

Probable Cause Determination

☒ Probable Cause Found

☐ Probable Cause Not Found

Sealed Indicator: N Complaint Type*

Select...
S-Summons
W-Warrant

Probable Cause Comments

*

Officer Certification

☐ I hereby certify that I have received the judge's permission to place his/her signature on the probable cause of this complaint

Authorized Name: First* MI Last* Title*

Authorized Date*: HH MM AM/PM

Signature Acknowledgement

If Complaint is Manually signed please check the box below. Do not check box if your signature is electronic.

Manually Signed ☐

Preview Submit Close

eCDR Process – LE Telephonic Probable Cause

- Judicial Officer must verify the probable cause determination

HOME

ATS/ACS

INQUIRY

CASE PROCESSING

CAL/DISP

Admin or Clerk

Refresh list

Filter Beyond Last 7 Days

Date Created	Complaint Number	Defendant Name	Entered By	Status	Locked by	Actions
11/3/2016	0805 2016 003132	Ewalina E. Ewalek	pd0805b	DRFT		<div>Actions</div>

Probable Cause

Refresh list

Filter Beyond Last 7 Days

Page 5 of 17

Date Created	Complaint Number	Defendant Name	Entered By	Status	Officer Name	Locked by	Actions
10/28/2016	0805 W 2016 003074	TEST 3 TEST 3	pd0510	ACTI	Peter Smith		<div><div>Verify</div><div>Copy</div><div>Print</div><div>Review</div></div>
10/28/2016	0805 W 2016 003073	TEST 3 TEST 3	pd0510	ACTI	Peter Smith		
10/28/2016	0805 W 2016 003072	TEST 3 TEST 3	pd0510	ACTI	Peter Smith		<div>Actions</div>

eCDR Process – Livescan *After* Complaint Generated

- Livescan may be linked to a complaint after it has been created
- Under Complaint Search, enter complaint number
- Click Search

HOME CASE PROCESSING

> Welcome to the eCDR

▼ Complaint Search

Court:★ Type: Year:★ Number:★
1214 W 2016 003145 Search

Case: Court: Defendant: Status: Actions ▼
1214 W 2016 003145 1214 thelma d. tester ACTI

▼ My Cases

Refresh list

☐ Filter Beyond Last 7 Days

Date Created ▼	Complaint Number ▼	Defendant Name ▼	Entered By ▼	Status ▼	Actions ▼
11/9/2016	0805 W 2016 003167	AMY FISHER	pd0504	WIP	Actions ▼
11/4/2016	1214 W 2016 003405	SELMA A. TESTER	pd0504	HELD	Actions ▼

eCDR Process – Livescan *After* Complaint Generated

- Under Actions, click FingerPrint

The screenshot displays the eCDR web application interface. At the top, there are navigation tabs for 'HOME' and 'CASE PROCESSING'. Below this is a 'Welcome to the eCDR' message. A 'Complaint Search' section contains input fields for 'Court: *', 'Type:', 'Year: *', and 'Number: *', with values '1214', 'W', '2016', and '003145' respectively, and a 'Search' button. Below the search fields, case details are shown: 'Case: 1214 W 2016 003145', 'Court: 1214', 'Defendant: thelma d. tester', and 'Status: ACTI'. An 'Actions' dropdown menu is open, showing options: 'Copy', 'Print', 'Review', and 'FingerPrint'. The 'FingerPrint' option is highlighted with a red rectangle. Below the menu, there is a 'My Cases' section with a 'Refresh list' button and a 'Filter Beyond Last 7 Days' checkbox. At the bottom, a table lists cases with columns: 'Date Created', 'Complaint Number', 'Defendant Name', 'Entered By', 'Status', and 'Actions'.

Date Created	Complaint Number	Defendant Name	Entered By	Status	Actions
11/9/2016	0805 W 2016 003167	AMY FISHER	pd0504	WIP	Actions

eCDR Process – Livescan *After* Complaint Generated

- Court Appearance Location will default to Central First Appearance.
- Select the Livescan – Click Submit

HOME CASE PROCESSING **Fingerprint***

Complaint Details
Case: 1214 W 2016 003145 Court: 1214 Defendant: thelma d. tester Status: ACTI

Court Appearance Details
Appearance Location*

Central First Appearance/CJP
Municipal

Livescan Arrest List

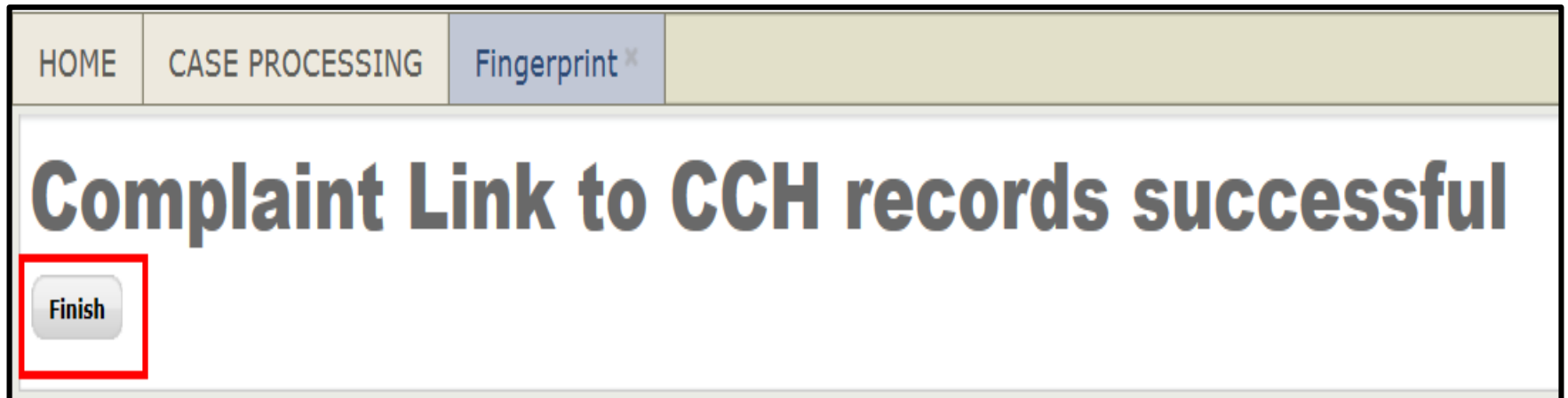
Refresh list

Page 1 of 3

	Date of Arrest	Name	PCN	DOB	SBI Number	Address	Charge	Description	Processed
<input type="radio"/>	11/9/2016	Jay Dale	040602001601	05/05/1988	325653W	Linden, NJ	2C:24-4B(4)	FILM/PHOTO CHILD IN SEXUAL ACTS OR SIMULATION	✓
<input type="radio"/>	11/7/2016	DAVID A KEIM	121402006147	07/06/1968	149682C	Trenton, NJ	2C:12-1		✓
<input type="radio"/>	11/7/2016	DAVID A KEIM	121402006146	07/06/1968	149682C	Trenton, NJ	2C:12-1		✓

eCDR Process – Livescan *After* Complaint Generated

- Confirmation screen will be displayed.
- Click Finish



The screenshot displays a web interface with a navigation bar at the top containing the links 'HOME', 'CASE PROCESSING', and 'Fingerprint x'. The main content area features a large, bold message: 'Complaint Link to CCH records successful'. Below this message, on the left side, is a button labeled 'Finish' which is highlighted by a red rectangular border.

eCDR Process - Updates to Complaint PDF

Three pages have been removed from the complaint:

- Court Complaint Copy
- Police Complaint Copy
- Superior Court Complaint Copy

Two additional pages:

- Affidavit of Probable Cause
- Preliminary Law Enforcement Incident Report (PLEIR)

Updates:

- Standardized Commitment form

eCDR Process – Printing Complaints

- All complaints can now be printed using Complaint Search.
- Outstanding CDR2 warrants issued prior to 1/1/2017 will be removed

HOME

CASE PROCESSING

Welcome to the eCDR

Complaint Search

Court:★

Type:

Year:★

Number:★

1214

S

2014

000001

Search

Case:

Court:

Defendant:

Status:

1214 S 2014 000001

1214 JOHN JONES

ACTI

Actions ▼

My Cases

Refresh list

Filter Beyond Last 7 Days

Date Created ▼	Complaint Number ▼	Defendant Name ▼	Entered By ▼	Reviewer ▼	Status ▼	Locked by ▼	Actions
11/14/2016	1214 W 2016 003513	DAVID A. KEIM	pd0521	Paul Smith (Prosecutor)	ACTI		Actions ▼

eCDR Process – Reminders

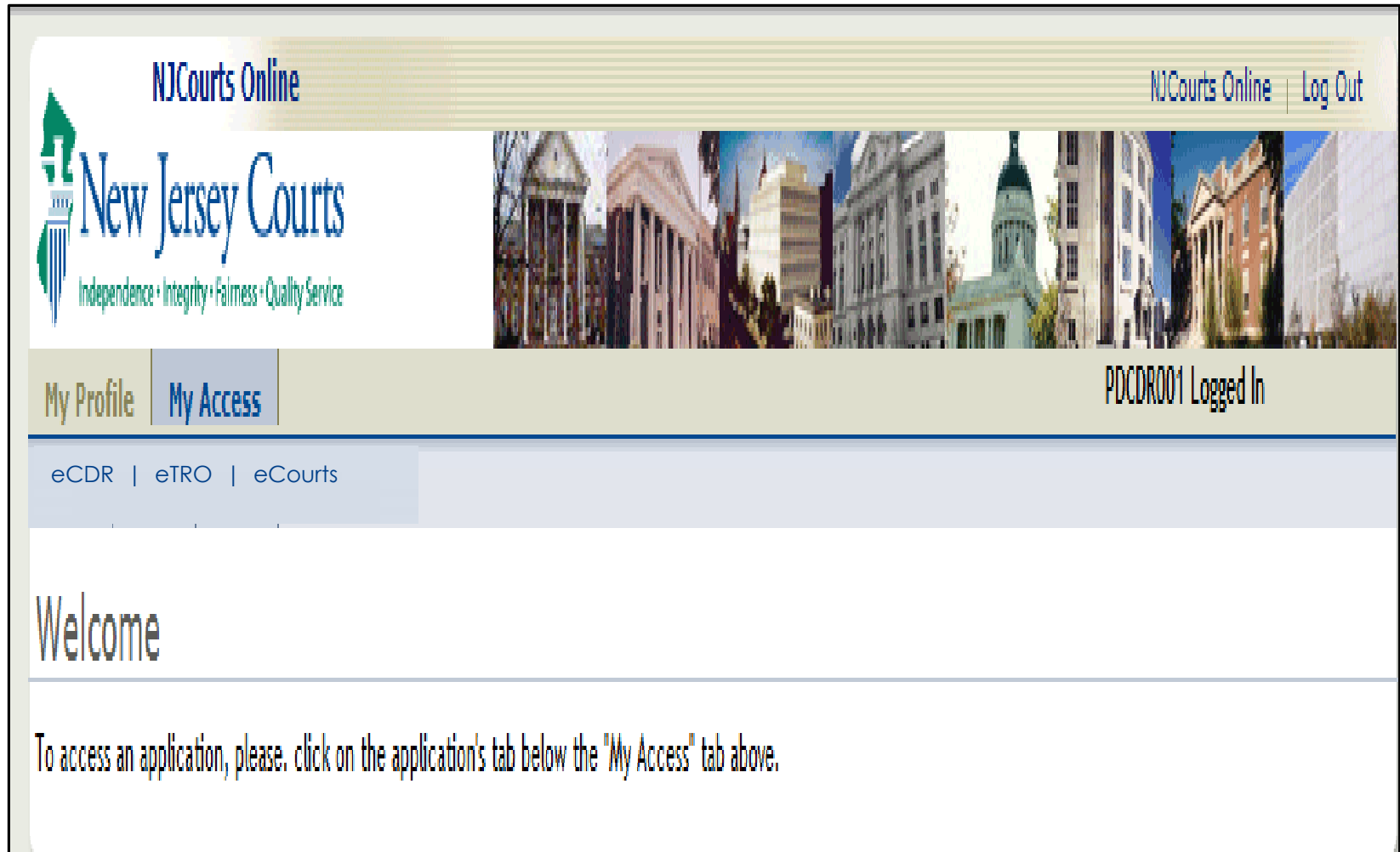
- **Review Worklist:** list of cases waiting to be reviewed
- **Probable Cause:** list of cases waiting for probable cause determination. Law Enforcement may submit determination based on telephonic authorization by a judicial officer.
- **Status PROR:** complaint has been sent for review
- **Reviewer:** name indicates the review has been completed
- **Locked By:** ID of the individual viewing complaint
- **Fingerprint:** existing complaints can be linked to Livescan

<https://njcourts.aocnp.njcourts.gov/ttnpegatng1/prwec/PRServletContainerAuth/>

	User ID	Password
Local Municipality	PDTESTSI	Police@1
County	PDTESTCT	Police@2
State Police	PDTESTSP	Police@3

- Safe/Secure Access to Authorized Persons
 - Judges and Court staff (Superior and Municipal)
 - County Prosecutors
 - County Public Defenders
 - Select Jail Personnel
 - Private Attorneys
- eCourts Houses Key Documents, including:
 - PDF copy of the CDR 1 / CDR 2 complaint
 - The PSA tool (i.e. Risk Assessment)
 - CJP Release Order
 - Motion for Pretrial Detention

eCourts – Case Jacket



- Case Jacket is accessible via eCourts (ie Jails)

eCourts – Case Jacket

- Case Jacket also accessible via hyperlink in eCDR

HOME	CASE PROCESSING	Complaint
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COMPLAINT 1214 S 2016 003486 test test WIP [View Case Jacket](#)

You must select a draft option below to continue the complaint entry process.


Press the '**Review Draft Certification**' button to submit this complaint to the court. Only one signature will be required to certify and submit this complaint to the court.

Review Draft Certification

Press the '**Review Draft Oath**' button to add Admin of Oath to this complaint. This complaint will require a second officer or court official to access the eCDR system and electronically sign the Oath.

Review Draft Oath

eCourts – Case Jacket

CDR Number: W-2016-003395-1214							
Back				Create Summary Report			
Case Caption: State of NJ vs. KEIM DAVID A		Issue Date:		County: NEW BRUNSWICK CITY			
Case Status: HELD - Held							
Court Detail							
Court: NEW BRUNSWICK MUNICIPAL COURT Phone: 7327455089 Address: 25 KIRKPATRICK ST, POB 265 NEW BRUNSWICK NJ 89030000							
Defendant: KEIM DAVID A SBI: 149682C							
Monitoring Level: -		Detention Status: -		Next Appearance Date: 11/03/2016			
Offenses							
Count	Offense Date	Auxiliary Offense	Offense	Degree	Drug Type	Disposition Date	Finding
1	11/13/2015		2C:20-11B(1) - SHOPLIFTING-TAKE MERCH W/O PAYING-RETAIL VAL \$75000+	2			
1	11/13/2015		2C:20-11B(1) - SHOPLIFTING-TAKE MERCH W/O PAYING-RETAIL VAL \$75000+	2			
1	11/13/2015		2C:20-11B(5) - SHOPLIFTING-UNDER-RINGING - RETAIL VALUE BTW \$200-\$499	4			
Case Actions							
Filed Date ▾	Defendant Name	Filings	Docket Text	Transaction ID	Entry Date ▾	Entered By ▾	
03/11/2016	DAVID A KEIM		Municipal Complaint W-2016-003395-1214 first signature (s) completed	MCS20168357	03/11/2016	pd0518	

- Complaint appears in eCourts Case Jacket when warrant is issued

eCourts – Case Jacket

COMPLAINT - WARRANT				
COMPLAINT NUMBER				THE STATE OF NEW JERSEY VS. JASON VOORHEES ADDRESS: 654 MARKET STREET TRENTON NJ 08111-1234
0613	W	2016	000085	
COURT CODE	PREFIX	YEAR	SEQUENCE NO.	
UPPER DEERFIELD MUNICIPAL CT P O BOX 5098 SEABROOK NJ 08302-0000 856-455-8722 COUNTY OF: CUMBERLAND				
# of CHARGES 1	CO-DEFTS	POLICE CASE #: 1000000003		DEFENDANT INFORMATION SEX: M EYE COLOR: BROWN DOB: 02/05/1980 DRIVER'S LIC. #: SOCIAL SECURITY #: 123-45-6789 SBI #: 4445530 TELEPHONE #:
COMPLAINANT PRIVATE CITIZEN NAME: 1 LANDIS AVENUE BRIDGETON NJ 08302				
By certification or on oath, the complainant says that to the best of his/her knowledge, information and belief the named defendant on or about 03/29/2016 in UPPER DEERFIELD TWP , CUMBERLAND County, NJ did: WITHIN THE JURISDICTION OF THIS COURT, THIS IS A TEST.				
in violation of:				
Original Charge	1) 2C:12-1B(1)		2)	3)
Amended Charge				
CERTIFICATION: I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are wilfully false, I am subject to punishment. Signed: _____ Date: _____				
DATE OF FIRST APPEARANCE 04/07/2016 TIME 10:00AM DATE OF ARREST 03/29/2016				
PROBABLE CAUSE DETERMINATION AND ISSUANCE OF WARRANT				
<input type="checkbox"/> Probable cause IS NOT found for the issuance of this complaint. Signature of Court Administrator or Deputy Court Administrator _____ Date _____ Signature of Judge _____ Date _____				
<input type="checkbox"/> Probable cause IS found for the issuance of this complaint. _____ Signature and Title of Judicial Officer Issuing Warrant _____ Date _____ TO ANY PEACE OFFICER OR OTHER AUTHORIZED PERSON: PURSUANT TO THIS WARRANT YOU ARE HEREBY COMMANDED TO ARREST THE NAMED DEFENDANT AND BRING THAT PERSON FORTHWITH BEFORE THE COURT TO ANSWER THE COMPLAINT.				
Bail Amount Set: _____ by: _____ (if different from judicial officer that issued warrant)				
<input checked="" type="checkbox"/> Domestic Violence – Confidential		<input type="checkbox"/> Related Traffic Tickets or Other Complaints		
		<input type="checkbox"/> Serious Personal Injury/ Death Involved		
Special conditions of release: <input type="checkbox"/> No phone, mail or other personal contact w/victim <input type="checkbox"/> No possession firearms/weapons <input type="checkbox"/> Other (specify): _____				ORIGINAL Page 1 of 7 NJ/CDR2 8/1/2005

PDF image is saved to eCourts and can be recalled by any approved agency

- Jails
- Prosecutors
- Public Defender
- Local Police
- Courts
- DOC
- etc...

eCourts – Case Jacket

Case: W-2014-012345-0111 Filed on: 2014-09-23 13:15:08 Page: 1 of 1 Transaction ID: CRM2013657



Order for Release with Pretrial Monitoring Superior Court of New Jersey, ATLANTIC County

State of New Jersey

v.

Last Name

CONNELL

First Name

KELLY

Middle Name

C

Date of Birth

11/01/1983

Also Known As

CDR#

W-2014-012345-0111

Date of Arrest

09/23/2014

Date(s) of Offense

09/23/2014

Date Ind / Acc / Compl Filed

09/23/2014

SBI Number

Conditions:

Defendant is Released on Own Recognizance

- Release order can be viewed from the case jacket

eCDR Process – Future Enhancements

- Indictables and non-indictables will be allowed on the same complaint without DV indicator
- Admin of Oath signature option to be removed
- Conditions of Release to be removed from Summons
- CCH updated when probable cause is not found

Please note the following:

- Livescan will not populate inchoate crimes into eCDR (Preparatory Classification field)
- The inchoate charge (ie, attempt, conspiracy) may need to be entered into eCDR

Thank you